



Pravara Medical Trust's
ARTS, COMMERCE AND SCIENCE COLLEGE, SHEVGAON

Ayurved College Campus, Shevgaon, Tal. Shevgaon, Dist.- Ahmednagar 414502 (MS), India

■ Code : 1481

■ PU/AN/SCI/136/2013

■ Email : pmt.acsc@gmail.com

Outward No.:

Date: 21 /06/2024

Circular/07/2024-25
Inviting Proposals for Certificate Courses

With the above mentioned subject, it is to inform that as per guidelines received from Internal Quality Assurance Cell, Skill Development Centre of our college has decided to introduce various Skill Oriented Certificate Courses in the college from the academic year 2024-25. Therefore, departments who would like to run a Certificate Courses for the first semester of the Academic Year 2024-25 should submit their detail proposal as per following guidelines by 01/07/2024.

❖ **Guidelines for submission of proposal:**

- 1) **Covering Letter**
- 2) **Detail Proposal;**
 - I) Introduction
 - II) Course Objectives and Outcomes
 - III) Course Structure (i.e. Eligibility, Intake, Exam etc.)
 - IV) Justification regarding how this course is in the line of existing curriculum?
 - V) How this course will help students to enrich knowledge and thereby employability?
 - VI) Expenditure incurred

❖ **Sanctioned procedure:**

- 1) Submission of detailed proposal
- 2) Presentation of the individual coordinators of courses before committee.
- 3) Final approval

Shingere
Coordinator

Skill Development Centre
PMT's ACSC, Shevgaon

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IQAC
PMT's ACSC
Shevgaon

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Principal
Arts, Comm. & Sci. College
Shevgaon, Dist Ahmednagar